

MHHS Cross Code Advisory Group (CCAG) Minutes and Actions

Issue date: 29/03/2023

Meeting number **CCAG016**

Venue

Virtual – MS Teams

Date and time **22 March 2023 10:00-12:00**

Classification

Public

Attendees

Chair

Chris Welby (Chair)

Role

Chair

Industry Representatives

Andrew Green (AG)

Supplier Representative (I&C Suppliers)

Clare Hannah (CH)

Supplier Agent Representative

Fungai Madzivadondo (FMa)

DNO/iDNO Representative

John Lawton (JL)

DCUSA Representative

Lawrence Jones (LJ)

BSC Representative

Paul Saker (PS)

Supplier Representative (Domestic)

Richard Vernon (RV)

DCC Representative

Sarah Jones (SJ)

RECCo Representative

Tim Newton (TN) as alternate to Robin Healey

SEC Representative

Tom Chevalier (TC)

Supplier Agent Representative (Independent Supplier Agent)

MHHS IM

Andrew Margan (AM)

Governance Manager

Becca Fox (BF)

Code Drafting Project Manager

Fraser Mathieson (FM)

PMO Governance Lead

Jason Brogden (JB)

Industry Expert

Julian Woodland (JW)

Code Drafting Project Manager

Mathew McKeon (MM)

Design team

Other attendees

Andy MacFaul (AMF)

Ofgem

Keren Kelly (KK) (part meeting)

Elexon / BSC Representative

Rhiannon Harrison (RH)

IPA

Apologies

Caroline Farquhar

Consumer Representative

Neil Dewar

National Grid ESO

Paul Mullins

CUSC Representative

Actions

Area	Ref	Action	Owner	Due
Minutes and Actions	CCAG16-01	Programme to produce a process map on how external Code Change Proposals/Modifications and Programme Change Requests operate where dependencies may exist (e.g DCP415 and CR019)	Programme (Andrew Margan)	26/04/2023
Horizon Scanning	CCAG16-02	RECCo to consider addition of REC Change Proposal R0095 to the Horizon Scanning Log	RECCo	26/04/2023
Code Drafting Plan Updates	CCAG16-03	Programme to consider CCAG feedback on the updated Code Drafting Plan and determine whether any additional updates are required	Programme (Andrew Margan)	26/04/2023
Previous Meeting(s)	CCAG14-01	Programme to clarify position and timelines on BSC Issue 101 and how any requirements may proceed into CCAG-led code drafting	Programme (Chris Welby)	26/04/2023

Decisions

Area	Dec Ref	Decision
None		

RAID Items

RAID area	Description
None	

Minutes

1. Welcome

The Chair welcomed attendees to the meeting and outlined the meeting agenda.

2. Minutes and Actions

SJ advised amendments had been suggested to the Minutes of the CCAG meeting held 22 February 2023. The Programme advised a change marked version would be published for approval at the next CCAG meeting.

FM provided actions updates as per the meeting papers. CW invited questions.

CCAG15-02: A BSC Representative provided an overview BSC Issue 101, details of which can be found in the CCAG meeting papers version two. Action closed.

CCAG15-03: The RECCo Representative advised REC Change Proposal (CP) R0021 had been added to the Horizon Scanning Log. Action closed.

CCAG15-04: The CCAG discussed how external code change proposals, such as DCUSA Change Proposal (DCP) 415, and Programme Change Requests (CR), such as CR019, could operate in tandem where dependencies exist. An action was taken by the Programme to create a process map outlining the process for this.

ACTION CCAG16-01: Programme to produce a process map on how external Code Change Proposals/Modifications and Programme Change Requests operate where dependencies may exist (e.g. DCP415 and CR019)
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Action closed.

CCAG14-01: The CCAG determined this action should remain open and the Programme should provide information on how any Programme code drafting requirements which emanate from BSC Issue 101 proceed into the code drafting process under CCAG. Action ongoing.

3. Programme updates

The CCAG took this item as read.

4. Horizon Scanning log

DCUSA

JL provided an update as per the meeting papers. DCUSA Change Proposal (DCP) 414 is currently out for a third round of consultation closing March 2023.

REC

HT provided updates from REC.

- REC Change Proposal (CP) R0015 was sent back by Ofgem. The change is linked to BSC Modification Proposal P432. AMF advised a decision on R0015 is due to be published 24 March 2023.
- R0017 consultation has been rescheduled to align with BSC Issue 099.
- R006 has not yet been added to the Horizon Scanning Log but seeks to make changes to Meter Technical Details (MTD).
- R0021 has been added to the Horizon Scanning Log, which closes ACTION CCAG15-03. The implementation date will be changed from June 2023 to November 2023 and a CP is to be raised to enact this and include additions to the change.
- R0093 is a new change which seeks to make updates to the Central Switching Service (CSS) Service Definition and will impact timelines for delivery of the Meter Data Retriever role. This change relates to R0044 and REC are engaging with St Clements Services to align the implementation dates.

PS asked whether R0095 had been considered for inclusion in the Horizon Scanning Log as it could affect Suppliers' ability to manage de-energisation. HT agreed to review this.

ACTION CCAG16-02: RECCo to consider addition of REC Change Proposal R0095 to the Horizon Scanning Log

TC asked whether any changes to MTD may affect data cleansing activities. SJ advised this is yet to be confirmed but will be kept under review.

BSC

KK provided an overview of BSC Issue 101. Details of which can be found within version two of the meeting papers.

The issues group is seeking to develop a solution which will then be implemented via a BSC Modification under Significant Code Review (SCR) powers.

The group discussed the matters covered by the issues group thus far including principles around funding, change management, onboarding, and data. It was noted the process of developing a solution may take some time. The deadline for implementation will be prior to M10 (commencement of MPAN migration). TC believed Ofgem approval could vary in duration and this may affect timelines. AMF advised there is scope to drive timelines via the SCR direction if necessary, however this relies on the quality of the output/Modification.

SJ noted a potential interaction with the Data Integration Platform (DIP) Technical Design, stating they were unclear about who is defining the DIP user requirements and outputs into code drafting. SJ believed the qualification process sets out the high level process but not the specific requirements. SJ was unsure how participants would be able to review DIP requirements which may be affected by Issue 101. KK advised there are ongoing discussions with the Programme and work is underway to understand how Issue 101 may affect Programme-related code deployment such as the Code of Connections and information security requirements. AM thanked SJ for their patience thus far and stated it is for the Programme to provide information on this. The group agreed to retain ACTION CCAG14-01 and SJ noted a related action at the Design Advisory Group (DAG). It was agreed that if an update was not provided by the next CCAG, the matter would be escalated to the Programme Steering Group (PSG).

5. Consequential Change Code Drafting

AM stated the window for raising consequential change (CC) via the Consequential Change Impact Assessment Group (CCIAG) was now closed. The CC topics for potential inclusion in code drafting are now baselined. Any new CC will now require a Programme Change Request (CR). This is to enable transparency and control of the Programme scope. The Programme has included CC within the code drafting plan and AM advised there are likely to be three tranches of CC code drafting consultations. AM reminded the group that solutions will be developed by the relevant Code Body and then brought into code drafting under the CCAG and Code Drafting Working Group (CDWG), rather than raised as individual changes under individual codes.

PS asked about CUSC changes and AM noted there was a general CUSC items within the CC code drafting list to capture any potential requirements. The group noted there was no CUSC or NGESO Representative at the meeting and JB advised CUSC are currently attempting to quantify the impacts of MHHS on their code. TC noted the CUSC change on transmission charges between half hourly and non-half hourly and other change congestion. JB advised there is awareness with CUSC around potential charging impacts.

6. Round 3 Replan Consultation

JB provided a verbal update on the Programme replan, advising updates will be provided at the next PSG and will include information on timelines, actions, etc. The Programme are working to close out assumptions and generate the revised Programme plan to be taken to PSG.

The group were invited to provide any questions or comments. TC noted the updates to the Code Drafting Plan dates, and the indication that Programme timelines are 'slipping'. AM noted there is no direct dependence between the Programme plan and code drafting plan. JB confirmed the code drafting plan is not on the Programme critical path at present.

7. Code Drafting Plan Updates

The Programme provided updates on the Code Drafting Plan, noting changes including additional time for consultation responses and movement of some topic areas to avoid two potentially large consultations being live at the same time. The Programme have produced traceability matrices which can assist participants' resource planning as it provides an indication of the level of documentation to be reviewed under each consultation topic.

The CCAG discussed several specifics of how updates to the Code Drafting Plan were informed. The Programme noted increases to drafting timescales to accommodate the need to triage and respond to consultation responses. The Programme thanked RECCo for their support in crafting a realistic plan.

One member asked if there would be an opportunity for a second round of consultation for drafting which is updated in response to first round consultation comments. The Programme advised any additional consultation requirements can be accommodated, either during later consultation phases or during the 'mop up' phase included within the plan. Another member advised they had not been able to complete a review of all drafting issued as part of the consultation on Metering and Data Services and considered whether this meant there would have been additional comments which were not provided, which supported the notion second round consultations may be required. The Programme acknowledged this and noted the consultation periods within the plan have now been extended to three weeks from the original two. The Supplier Agent Representative noted the good work which had been undertaken via the Migration Design Subgroup and

how this will have helped to drive out potential challenges and ease the potential burden on parties in relation to associated code drafting review and response.

A potential pinch point was noted around the migration and qualification governance drafting topics. It was acknowledged that external consultations, such as BSC Issue 101, could impact the ability of participants to respond to the consultation for larger code drafting topics.

The Programme advised they would continue to take feedback on board to ensure the Code Drafting Plan is realistic and manageable whilst balancing the need to ensure Programme milestones are met.

ACTION CCAG16-03: Programme to consider CCAG feedback on the updated Code Drafting Plan and determine whether any additional updates are required

AMF noted the positive work to create a realistic and workable code drafting process and that Ofgem would be placing reliance on the robustness of this process to assist the timely review and implementation of MHHS related code change. It was highlighted Ofgem would seek to maintain the pace of the Programme and direct a timescale that is consistent with the broader implementation needs of the Programme.

8. CCAG reporting

The Programme provided a status update on code drafting activity this month as against the Code Drafting Plan.

BF advised consultation comments had been received on the first consultation topic, with c.1,100 comments received. Programme responses/commentary on the consultation comments will be published to CDWG meeting to be held 11 April 2023. BF asked CCAG members to highlight this to their constituents.

BF noted the statuses of each code drafting area, and how these were still aligned to the current Programme plan which will change. As such the 'RAG' status is red for several topic drafting areas.

TC further asked about the risks to delivery in the reporting and queried whether the Programme were considering options beyond replanning the drafting timelines, such as deploying additional code drafting resource. TC believed this should be included in the risk commentary. AM noted this could be updated, but the Programme response has been to vary the elements within control, such as the timelines. BF added the Programme are not calling out resourcing issues as part of the top risks to Code Drafting, rather, the top risks relate to design issues and consequential change. It is on the basis of these risks, that some updates to the drafting plan have arisen. TC believed if part of the constraints of the Code Drafting Plan are resource, this should be called out so that mitigations can be considered. AM advised the current plan is based on the current resource available, and the Programme are not calling out resource constraints as a risk to code drafting at present. AM noted the notion that more resource could be employed is not necessarily the case due to the highly niche nature of code drafting. The current draft plan is based on the current resource available, and is a realistic representation of what can be delivered with the resource currently allocated.

9. CDWG Update

The Programme provided an update on agenda items and discussions from the February and March CDWG meetings. The Programme provided an overview of the forward plan for the CDWG. Information was also provided on the number of consultation comments received as part of the first code drafting topic consultation, with a breakdown of comment types. Further information is available in the meeting papers.

10. Summary and Next Step

FM summarised the actions as per the table above.

Date of next meeting: 26 April 2023